



WEST
HARTFORD

*c: M. Dehaas
8/28/19*

MEMORANDUM

TO: Todd Dumais, Town Planner

FROM: Gregory M. Sommer, P.E., Assistant Town Engineer

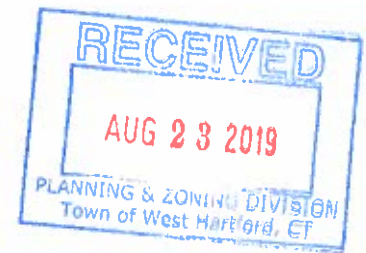
RE: 204 Fern Street (Elizabeth Park Pedestrian Walkway)
Special Use Permit Application No. 1343

DATE: August 28, 2019

The Engineering Division has reviewed the revised plans dated August 23, 2019 for the 204 Fern Street (Elizabeth Park Pedestrian Walkway) Special Use Permit Application No. 1343. All previous Engineering comments appear to be addressed, with the following exceptions:

1. All pedestrian crosswalk warning signs shall be yellow with black lettering/graphics. The callout on sheet L-5.1 incorrectly indicates that the lettering/graphics would be white.
2. Please clarify note on sheet L-2.0 regarding the relocation of the existing bus stop signs. The bus stop signs should be relocated to the same sign post as the pedestrian crossing sign assembly located at the crosswalk. The order in which the note on sheet L-2.0 is written almost suggests that the bus stop signs are intended to be relocated to the advanced warning sign locations.

These comments are minor in nature and a revised submittal is not required, provided the applicant incorporates these changes in the final plan set.



TO: Gregory Sommer, Assistant Town Engineer
Todd Dumais, Town Planner

From: Mary Dehais, To Design *umd*

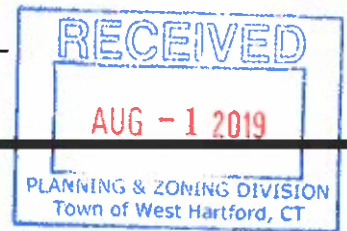
Date: August 22, 2019

RE: 204 Fern Street, Elizabeth Park Pedestrian Walkway – Special Permit Application #1343

Gregory – Please see a summary of our responses below that address each of your comments in West Hartford Memorandum dated 8/14/2019.

1. Relocate 'School Crossing' and 'Ahead' plaque approximately 175 feet west. Perform minor vegetation trimming as necessary to ensure adequate sign visibility.
 - *Added note to plan, see L-1.0.*
2. Install a sidewalk/ curb ramp on the south side of Fern Street, opposite the proposed walkway to provide accessible access.
 - *Added to proposed curb ramp to L-2.0 and demo work required to L-1.0.*
3. Sidewalk/ curb ramps shall be constructed with class 'F' concrete, 8" thick, with #8 wire mesh. See attached detail.
 - *Added information to revised detail #2/L-5.0.*
4. Sidewalk/curb ramps are preferred to have sloped concrete wing sections with concrete curb transitions rather than granite curb edging. The 90 degree corner formed by the granite could present challenges during winter snow clearing operations.
 - *Revised detail, see detail #2/L-5.0.*
5. Pedestrian crossing signs (MUTCD W11-2) with supplemental downward arrows (MUTCD-W16-7P) shall be installed at the proposed crosswalk on both sides of Fern Street. Advance warning signs (MUTCD W11-2) with supplemental 'Head' plaques (MUTCD W-16-9P) shall also be installed approximately 200-250 feet in advance of the proposed crosswalk. The recommended placement of advanced warning signs for westbound traffic is near utility pole #5858 just east of #190 Fern Street and near utility pole #2971 at #211 Fern Street for eastbound traffic. All signs shall be yellow, NOT florescent yellow green. Coordinate with West Hartford Engineering Division if there are any questions regarding sign placement.
 - *Added notes to L-2.0.*
 - *Added sign details to L-5.1, see detail #3-L-5.1.*
6. Relocate the existing bus stop signs on both sides of Fern Street to below the Pedestrian Crossing sign assembly. This will allow transit riders to load/ unload using the proposed sidewalk ramps.
 - *Added note to L-2.0 and L-1.0.*
7. A Street Excavation permit is required through the Town of West Hartford for any work occurring within the Town Right Of Way. Please visit the following website for additional information.
<https://www.westhartfordct.gov/gov/departments/engineering/streetexcavation.asp>
 - *Added Demolition Notes on L-1.0, see Item #14.*

Sent to
Applicant
on 8/1



Robert Gosselin

From: Brian Pudlik
Sent: Thursday, August 1, 2019 1:35 PM
To: Robert Gosselin
Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Thank you Rob.

There are no zoning concerns with this pending application.



Brian Pudlik

Zoning Enforcement Officer
Department of Community Development • Planning & Zoning Division
50 South Main Street | Room 214 | West Hartford CT 06107 | t 860.561.7553
Town of West Hartford | www.westhartfordct.gov

From: Robert Gosselin <Robert.Gosselin@WestHartfordCT.gov>

Sent: Thursday, August 1, 2019 11:56 AM

To: Dan Coppinger <DCoppinger@WestHartfordCT.gov>; Mike Sinsigalli <MSinsigalli@WestHartfordCT.gov>; Brian Pudlik <Brian.Pudlik@WestHartfordCT.gov>; Bob Proctor <BobP@WestHartfordCT.gov>; Aimee Krauss <Aimee.Krauss@WestHartfordCT.gov>

Cc: Todd Dumais <Todd.Dumais@WestHartfordCT.gov>; Catherine Dorau <cdorau@WestHartfordCT.gov>

Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

My Apologies, it has been brought to my attention that a plan set was missing from the attachments sent. Please see the attached site plans.

Thank you,



Robert Gosselin

Planning Technician
Department of Community Development • Planning & Zoning Division
50 South Main Street | Room 214 | West Hartford CT 06107 | t 860.561.7555
Town of West Hartford | www.westhartfordct.gov

From: Robert Gosselin

Sent: Tuesday, July 30, 2019 10:02 AM

To: Dan Coppinger <DCoppinger@WestHartfordCT.gov>; Mike Sinsigalli <MSinsigalli@WestHartfordCT.gov>; Brian Pudlik <Brian.Pudlik@WestHartfordCT.gov>; Bob Proctor <BobP@WestHartfordCT.gov>; Aimee Krauss <Aimee.Krauss@WestHartfordCT.gov>

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Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Here are the associated plans for the SUP.

Thank you,



Robert Gosselin

Planning Technician

Department of Community Development ▪ Planning & Zoning Division

50 South Main Street | Room 214 | West Hartford CT 06107 | t 860.561.7555

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From: Robert Gosselin

Sent: Tuesday, July 30, 2019 9:59 AM

To: Dan Coppinger <DCoppinger@WestHartfordCT.gov>; Mike Sinsigalli <MSinsigalli@WestHartfordCT.gov>; Brian Pudlik <Brian.Pudlik@WestHartfordCT.gov>; Bob Proctor <BobP@WestHartfordCT.gov>; Aimee Krauss <Aimee.Krauss@WestHartfordCT.gov>

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Subject: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Hello,

Please see the attached documents for a SUP application #1343 at 1563 Asylum Ave for Elizabeth Park's new Fern Street entranceway. If you could review and provide staff comments by August 14, 2019 that would be greatly appreciated. Plans to follow in a subsequent email.

Thank you,



Robert Gosselin

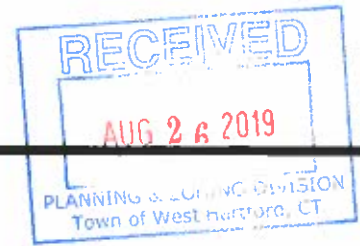
Planning Technician

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Town of West Hartford | www.westhartfordct.gov

Robert Gosselin



From: Dan Coppinger
Sent: Monday, August 26, 2019 3:15 PM
To: Robert Gosselin
Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Looks good.

Daniel P. Coppinger
Assistant Chief of Police
West Hartford Police Department
Office: (860) 570-8983
Main Number: (860) 523-5203
e-mail: dcoppinger@westhartfordct.gov
Web: www.westhartfordct.gov/police

From: Robert Gosselin <Robert.Gosselin@WestHartfordCT.gov>
Sent: Monday, August 26, 2019 12:33 PM
To: Dan Coppinger <DCoppinger@WestHartfordCT.gov>
Cc: Todd Dumais <Todd.Dumais@WestHartfordCT.gov>; Catherine Dorau <cdorau@WestHartfordCT.gov>
Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Hello,

I believe we have outstanding police department staff comments needed for the SUP # 1343 at 1563 Asylum Ave. and 204 Fern St. for the pedestrian walk way at Elizabeth Park. If you could please provide staff comments by 8/28 that would be greatly appreciated.

Thank you,



Robert Gosselin
Planning Technician
Department of Community Development • Planning & Zoning Division
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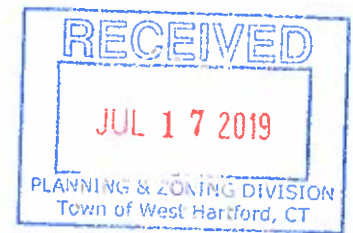
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Hello,

Please see the attached documents for a SUP application #1343 at 1563 Asylum Ave for Elizabeth Park's new Fern Street entranceway. If you could review and provide staff comments by August 14, 2019 that would be greatly appreciated. Plans to follow in a subsequent email.

Thank you,

From: [Dionne, Heather](#)
To: [Mary Dehais](#)
Subject: Re: EP Fern Street Entrance
Date: Wednesday, July 17, 2019 8:48:37 AM
Attachments: [_____](#)
[_____](#)



Hi Mary,

Yes, the proposed plans for the Fern Street entrance are suitable.

Best regards,
Heather

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Mary Dehais <MDehais@todesignllc.com>
Date: 7/17/19 8:15 AM (GMT-05:00)
To: "Dionne, Heather" <DIONH001@hartford.gov>
Subject: RE: EP Fern Street Entrance

Good Morning Heather,

Could I possibly get something from you today? I would like to submit our plans to the Town with your review and approval. It can be in the form of an email.

Thanks so much.
Mary

Mary F. Dehais, CANP
Landscape Designer

todesign

To Design
114 West Main Street, Suite 202, New Britain, CT 06051
Phone: 860.612.1700 ext. 130
Direct: 959.208.3531
todesignllc.com | [Facebook](#) | [LinkedIn](#)

From: Mary Dehais
Sent: Tuesday, July 16, 2019 8:37 AM
To: 'Dionne, Heather' <DIONH001@hartford.gov>
Subject: RE: EP Fern Street Entrance

Good Morning Heather,

Thanks for getting back to me. I appreciate it.

The Hickory is mislabeled on the survey. It's actually that giant Ash that you had SavaTree take down already (or partially taken down).

I will need to provide something to the Town showing that you reviewed the plans and are in agreement with them. Can you send me something like this? I would greatly appreciate it.

Thanks for your assistance.
Mary

Mary F. Dehais, CANP
Landscape Designer

todesign

To Design
114 West Main Street, Suite 202, New Britain, CT 06051
Phone: 860.612.1700 ext. 130
Direct: 959.208.3531
todesignllc.com | [Facebook](#) | [LinkedIn](#)

From: Dionne, Heather <DIONH001@hartford.gov>
Sent: Tuesday, July 16, 2019 8:17 AM
To: Mary Dehais <MDehais@todesignllc.com>
Subject: RE: EP Fern Street Entrance

Hi Mary,

It looks good. I have a question about the Hickory identified on L-1.3... I honestly cannot remember that tree and the condition that it is in. I will have to take a ride up there to get a look.

Thanks,
Heather

From: Mary Dehais [<mailto:MDehais@todesignllc.com>]

Sent: Friday, July 12, 2019 4:36 PM

To: Dionne, Heather <DIONH001@hartford.gov>

Subject: EP Fern Street Entrance

Hi Heather,

Happy Friday!

Just wanted to keep you up to date on this project. We're going to be submitting to the Town of West Hartford next week so I wanted to run my plans (demolition and planting plans) by you for your review and to determine if you're in agreement with the removals (mostly ash trees identified on the survey and dead stuff) and new plantings. Christine has reviewed the plans and they have been presented to the donors. I included the typical tree removal schedule on the demolition plan that we always include for Hartford projects. Let me know if you have any questions or if you need additional information.

Thanks for your time. Have a great weekend!
Mary

Mary F. Dehais, CANP
Landscape Designer

todesign

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Direct: 959.208.3531
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Catherine Dorau

From: Bob Proctor
Sent: Tuesday, August 6, 2019 9:20 AM
To: Catherine Dorau
Cc: Robert Gosselin; Todd Dumais; Aimee Krauss
Subject: 1563 Asylum Ave., SUP#1343, (Fern Street Entrance way at ELIZABETH PARK)

Cathy,

We have reviewed the plan sets, narrative and other documents pertaining to the construction of a new pedestrian gateway at Fern St., as well as a bituminous path from Fern St. to the park drive (Elizabeth Park) and have no issues with the proposed project.

Bob Proctor, RS
WHBHD
8-6-19

Robert Gosselin

Sent to
Applicant
on 8/5/19



From: Mike Sinsigalli
Sent: Monday, August 5, 2019 10:50 AM
To: Robert Gosselin
Subject: RE: Staff Comments Needed for 1563 Asylum Ave. SUP for Fern Street Entranceway at Elizabeth Park.

Robert,
Review of the site plans for the above noted project disclosed no concerns with access for fire apparatus or other concerns affecting firer safety.

Michael Sinsigalli

Assistant Fire Chief/Fire Marshal
Community Risk Reduction Division
West Hartford Fire Department
860-561-8308

The fire that you prevent may be the one that would have taken your life!

Please note email address change to msinsigalli@westhartfordct.gov
[Follow Us](#)

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Thank you,



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Department of Community Development • Planning & Zoning Division

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WEST HARTFORD

MEMORANDUM

TO: Todd Dumais, Town Planner

FROM: Gregory M. Sommer, P.E., Assistant Town Engineer

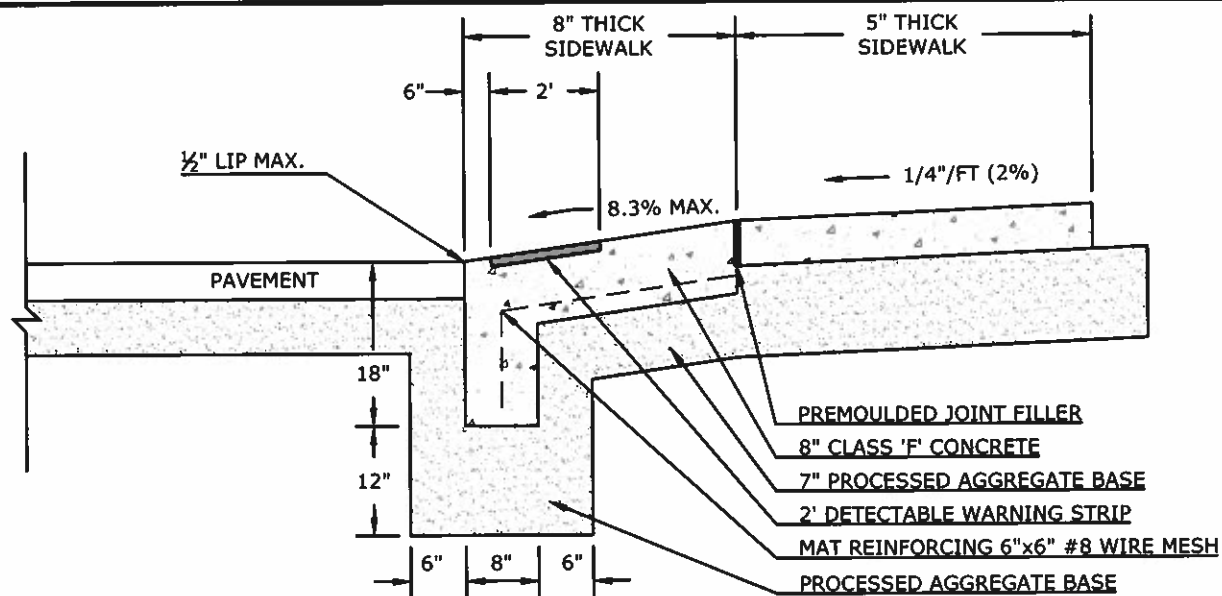
RE: 204 Fern Street (Elizabeth Park Pedestrian Walkway)
Special Use Permit Application No. 1343

DATE: August 14, 2019

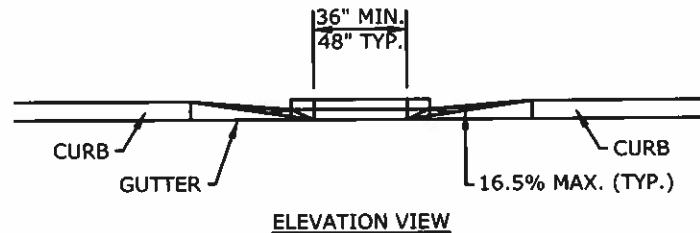
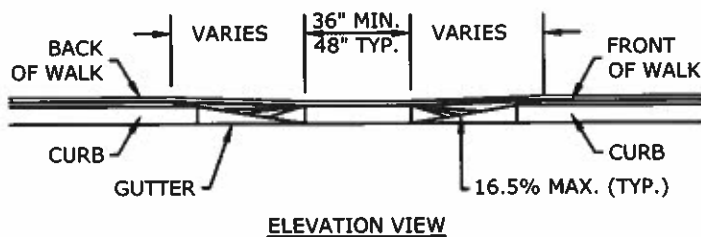
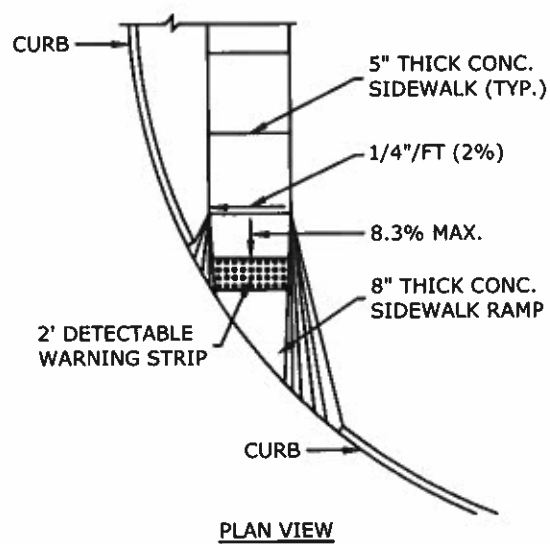
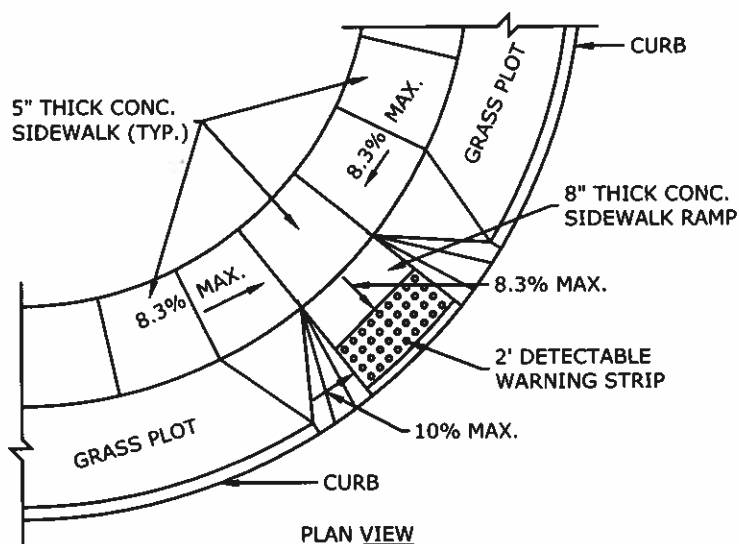
The Engineering Division reviewed the 204 Fern Street (Elizabeth Park Pedestrian Walkway) Special Use Permit Application No. 1343 dated July 17, 2019 and offer the following comments:

1. Relocate 'School Crossing' and 'Ahead' plaque approximately 175 feet west. Perform minor vegetation trimming as necessary to ensure adequate sign visibility.
2. Install a sidewalk/curb ramp on the south side of Fern Street, opposite the proposed walkway to provide accessible access.
3. Sidewalk/curb ramps shall be constructed with class 'F' concrete, 8" thick, with #8 wire mesh. See attached detail.
4. Sidewalk/curb ramps are preferred to have sloped concrete wing sections with concrete curb transitions rather than granite curb edging. The 90 degree corner formed by the granite could present challenges during winter snow clearing operations.
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CONCRETE RAMP CROSS SECTION



NOTES:

1. THE FINAL TEXTURE OF THE CONCRETE SURFACE SHALL BE A COARSE BROOM FINISH TRANSVERSE TO THE SLOPE OF THE RAMP.
2. CARE SHALL BE TAKEN TO ASSURE A UNIFORM GRADE ON THE RAMP AND SLOPE OF SIDES TO RAMP, FREE OF SAGS AND SHORT GRADE CHANGES.
3. DRAINAGE DESIGN IN THE VICINITY OF SIDEWALK RAMPS SHALL BE CONSIDERED AN INTEGRAL PART OF THE DESIGN OF THESE RAMPS. NO DRAINAGE STRUCTURES SHALL BE WITHIN THE LIMITS OF THE SIDEWALKS AND CROSSWALKS.
4. SIDEWALK RAMPS SHALL CONFORM TO ADA REQUIREMENTS.
5. DETECTABLE WARNING STRIP SHALL BE FROM CT DOT QPL APPROVED. COLOR SHALL BE BRICK RED.



| TOWN OF WEST HARTFORD | | |
|---------------------------------------|-------------|------------|
| DIVISION OF ENGINEERING | | |
| INFRASTRUCTURE RULES & SPECIFICATIONS | | |
| NOT TO SCALE | REV: 1/2018 | EXHIBIT: # |
| CONCRETE RAMP DETAILS | | |

